

Purchasing Department
2815 East Garland Avenue
Spokane, WA 99207-5889

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LEGAL NOTICE
SPOKANE PUBLIC SCHOOLS
Notice to Consultants
Request for Qualifications No. 10-1920 – Northwest Middle School
Request for Qualifications No. 11-1920 – Northeast Middle School

Spokane Public Schools (SPS) is requesting the submittals from licensed Architectural and Engineering firms interested in providing professional services for the Northwest Middle School and Northeast Middle School projects. Required services include educational specifications development, schematic and design development, construction document preparation, permitting services, construction administration, and closeout.

Interested firms shall contact SPS's Purchasing Services office to obtain a Request for Qualifications (RFQ) packet. The RFQ packet is also available on the district website at www.spokaneschools.org/Page/1035.

This RFQ packet describes the selection process and documentation required for submitting qualifications for the project. Any firm failing to submit their qualifications in accordance with the procedures and format set forth in the RFQ instructions may be considered non-responsive.

An evaluation will follow in accordance with a schedule determined by SPS.

To assist in answering the questions, interested firms are encouraged to attend the Pre-Submittal Conference at which time the specifics of the project, the consultant selection process, the schedule, and the elements of the contract(s) will be discussed.

PRE-SUBMITTAL CONFERENCE

Date: October 31, 2019
Time: 2:00 p.m.
Where: SPS Administration Building
Board Rooms 101A/B/C
200 North Bernard
Spokane, WA

Questions shall be directed to Greg Forsyth via email: gregoryf@spokaneschools.org.

SPS requests that interested firms limit attempts to contact SPS and hold their questions for the Pre-Submittal Conference. Site visitations must be arranged after the Pre-Submittal Conference.

Final Submittals shall be delivered no later than November 14, 2019 at 2:00:00 p.m. to SPS Purchasing Department, 2815 East Garland Avenue, Spokane, WA 99207.

If your firm currently has a submittal packet on file with SPS, you are required to resubmit for this specific project.

Spokane Public Schools encourages participation of Minority Owned and Women Owned Business Enterprises.

BY ORDER OF THE BOARD OF DIRECTORS
SPOKANE SCHOOL DISTRICT NO. 81

Dr. Shelley Redinger, Secretary

To be advertised in the Spokesman Review – October 18, 2019 and October 25, 2019.